Town of Dungannon
***Town Council Minutes***September 2nd, 2014

**PRESENT:**  Debra Horne, Melissa Hunt, Wes Adams, George Hensley, James Lane, Greg Baker, Jordan Nickels, Fred Nickels, Michael Gillis (with Scott Co. Redevelopment and Housing) and Renee Adams.

Debra called the meeting to order and led the Pledge, George led in prayer.
Renee read the minutes from the August 4th, 2014 meeting, There was one correction to the August minutes, instead of Renee reading the June minutes it should say Renee read the July minutes, George made a motion to approve the August minutes with corrections, James second the motion, Wes voted in favor, Melissa abstained due to absence at the August meeting. With the three votes in favor the motion was carried.

**PUBLIC COMMENT** Michael Gillis with the Scott Co. Redevelopment and Housing was present to ask council for a leak adjustment. There was a leak at the apartments under the building, it did not go into the sewer, but rather ran into the drainage ditch. They used 127,700 gallons of water. Renee showed council two water bills for the apartments, one before an adjustment of 1366.00 and one with an adjustment of 966.10. Mr. Gillis said they have someone read the meter on the 15th, Melissa asked if they have anyone read the meter between times. Mr. Gillis said they did not. Wes said that everything on the leak adjustment policy had been followed to allow for an adjustment; therefore, Wes made a motion to give Scott Co. Housing Authority an adjustment. Melissa second the motion, all council voted in favor and the motion was carried.

 **EXECUTIVE SESSION:** Wes made a motion pursuant to Virginia code 2.2-3711-A to go in to closed session to discuss matters regarding personnel; Melissa second the motion, all council voted in favor and the motion was carried.

Melissa made a motion to return to open session; Wes second the motion, council unanimously approved to certify to the best of each member’s knowledge only legal or personnel matters lawfully exempted from open session requirements pursuant to Virginia code 2.2-3711-A were heard, discussed or considered in the meeting by the public body. Roll call vote George-yes, Wes-yes, Melissa-yes, James-yes.

From executive session Wes made a motion to offer two proposals to Bill Salling for the back-hoe operator’s position. 1) a 10.00 raise making his hourly pay 40.00, giving him 4 hours minimum, and the Town will pay his equipment insurance. 2) The Town will pay him 50.00 an hour, with a 4 hour minimum and not pay the insurance. It is his choice which option he chooses. James second the motion, all council voted in favor and the motion was carried.

From executive session James made a motion to pay Ray & Judy for hours already worked. A new contract for all employees will be worked up. George second the motion, Wes voted in favor, Melissa abstained due to family relations. With three votes in favor the motion was carried.

From executive session Melissa made a motion to accept Andy’s resignation, George said he did not want to, but felt there was no other choice, George second the motion, Wes voted in favor, James abstained due to family relations. With three votes in favor the motion was carried.

**NEW BUSINESS**
Debra asked council about getting a debit card for the Special Events account for need purchases during Christmas and the 4th of July. Wes made a motion to apply for a debit card for the Special Events account, George second the motion, all council voted in favor and the motion was carried.

Debra asked council about not turning on water for new customers if they do not give a current mailing address. Council agreed that water should not be turned on without an active mailing address.

Debra asked council how they wanted the audit to be paid for. Since both Town General and Water Sewer accounts, as well as, Special Events and CD accounts are being audited, Wes made a motion to split the fee between Town General and Water Sewer accounts. Melissa second the motion, all council voted in favor and the motion was carried.

Debra advised council of a grant application she had signed for the water storage tank, she also signed an application for planning & design. Andy Miles assisted with both applications. Melissa asked if there were any grants available for sewer plants. Debra will try to set up a meeting with Patrick McKinney at Lenowisco about possible sewer grants.

**COMMITTEE REPORTS**  Melissa said the Basketball goal replacement is still in the works

**FINANCIAL REPORT** James made a motion to approve the August 2014 Financial Report, George second the motion, all council voted in favor and the motion was carried.

**ADJOURNMENT** at 7:10pm George made a motion to adjourn the meeting, James second the motion, all council voted in favor and the motion was carried.

Minutes taken & submitted by

Renee Adams