Town of Dungannon
***Town Council Minutes***October 6th , 2014

**PRESENT:**  Debra Horne, Melissa Hunt, Wes Adams, James Lane, Greg Baker, Greg Puckett, Larry Beavers, Barbara Hubbard, Judy Blevins, Andy Miles and Renee Adams.

Debra called the meeting to order and led the Pledge, Debra asked Greg Puckett to lead in prayer.
Renee read the minutes from the September, 2014 Town council meeting, James made a motion to amend his motion made in September that reflects Ray & Judy’s pay for extra hours worked. Without a full council present to consider the amendment, the motion was tabled.

 **OLD BUSINESS**: Andy Miles was present to update council on grants process. Announcements of awarded grants should be made by November 1st. If the Town wants to get a step ahead, we can go forward with a procurement. This process takes about 30 to 45 days. Wes made a motion to move forward with the procurement in order to be one step ahead if we are awarded a grant. James second the motion, all council voted in favor and the motion was carried.

From executive session at the September meeting a motion was made to offer Bill Salling two proposals for the back-hoe operator position. Bill did not except either proposal, but rather asked for 50.00 an hr. plus his equipment insurance, and he is willing to work for only one more year. Melissa said that with Bill, we know he will come out any time of day, James said if we keep Bill on, that will give the Town time to find someone else. James made a motion to offer Bill 50.00 an hour and pay for his equipment insurance. Wes second the motion, all council voted in favor and the motion was carried.

**PUBLIC COMMENT**: Larry Beavers spoke of a blighted area behind the school in need of clearing, the large pine trees are starting to lose limbs and branches, endangering the children at Headstart, also Fifth Ave, that runs around the school is in need of upkeep. Larry asked council to write a letter to Scott Co. School Board asking if they would consider working on these areas. Wes made a motion for Debra to write a letter to the School Board, Melissa second the motion, all council voted in favor and the motion was carried.
Larry invited council to attend the church’s Trunk or Treat this year.
He also said they would be cleaning the area around the Santa Train stop soon.
Judy advised council of a leak just outside of Town limits, she asked for two flagmen and two workers to be in the hole. Also meters and manholes need to be weedeated and cleaned around, as well as, the fire hydrants. Debra is going to scrub off all old paint from the hydrants and then paint them.
Judy asked about her and Ray’s overtime hours. Debra explained that salary employees cannot receive overtime pay. Wes and Melissa both said this should be addressed in private with the employees.
Judy informed council she is having surgery on Oct. 22nd, and Ray isn’t doing well right now, she suggests council look for a maintenance worker.
Barbara Hubbard asked about the basketball goal that was taken down, Melissa said it has been painted, but she still needs to get some type of bolt or brackets to install it, Barbara asked why some of the men on council had not helped with it.

Barbara also asked about the planning grant, Debra informed Barbara that the Town was awarded 30,000 in planning grant funds, the first Management Team meeting is scheduled for Friday, October 10th.

**NEW BUSINESS**
A few town residents have asked about having “Children at Play” signs installed in certain areas. VDOT does not do this, but if the Town bought the signs and post, VDOT would assist with placing the signs. Melissa asked where the areas are that need the signs. James said the Town also needs a “No Overnight Parking” sign where large trucks are parking. Wes made a motion to table the “Children at Play” and “No Overnight Parking” signs, until we have more information.
Debra has photos of the area around Cathy Hall’s trailer, there are still complaints regarding the odor and the mess. Until council decides what steps to take with all property owners with nuisance violations, the matter was tabled until the next meeting.
The Town received 9000.00 Fire Grant funds from the Commonwealth of Virginia. Melissa asked James if the fire hydrants could be repaired before the funds are released. James said one of the hydrants has already been repaired, he wants to look at the old hydrants to see the inner workings first. Larry Beavers asked if the Town has a siren to be used in case of an emergency, James said that the Town does not, Larry asked if a siren is something that could be purchased with the grant funds, James stated that the Fire Grant funds are to be used for equipment. Melissa made a motion to release the 9000.00 grant funds to the Fire Department, Wes seconded the motion, all council voted in favor and the motion was carried.
Melissa asked about giving out smoke detectors to Town residents, James said there are grants available for that; however, the grants are difficult to get. James asked if the Town would go in 50/50 with the Fire Department to purchase and distribute smoke alarms in Town.
Debra spoke with Frank Kibler regarding potential planning grant funds and finds it is necessary to have a separate checking account for such funds, therefore Wes made a motion to open a checking account specifically for the planning grant funds, James second the motion, all council voted in favor and the motion was carried.
Regarding the planning grant, CDAC will need a minimum of 17 weeks to complete their research before turning the project over to another firm. If the Town goes with a larger firm to begin with the time frame is more like 12 weeks. With the revitalization grant application deadline in March, going with CDAC will not allow us to meet the March deadline to submit the grant application. Wes made a motion to go with a firm other than CDAC, Melissa second the motion, all council voted in favor and the motion was carried.

**COMMITTEE REPORTS**  Melissa has photos of properties with nuisance violations; however, she feels we need to wait to see how we proceed with all properties with violation, also untagged vehicles.

**FINANCIAL REPORT** James made a motion to approve the September2014 Financial Report, Melissa second the motion, all council voted in favor and the motion was carried.

**ADJOURNMENT** at 7:18pm Wes made a motion to adjourn the meeting, James second the motion, all council voted in favor and the motion was carried.

Minutes taken & submitted by

Renee Adams